

N-Tech Student Council By-Laws

Article I

The members of the student body shall consist of all individuals enrolled as an N-Tech High School student.

Article II

Purpose

- A. To incorporate all high school activities under one body.
- B. To encourage good conduct, leadership, respect, and honesty.
- C. To develop school spirit.
- D. Promote respect for the property and dignity of others.
- E. To maintain good relations and communications with other home school organizations.
- F. To bring glory to God in all of our actions and decisions.

Article III

Statement of Belief

The student council will adhere to N-Tech's Statement of Beliefs.

Article IV

Officers of the Student Council

Section 1: President

Eligibility

Any current member of the Junior or Senior class who is a full time student (taking at least three classes) and has participated for at least one semester in N-Tech is eligible to run for Student Council President. No individual may hold more than one office in Student Council.

Duties

- A. The President's duties will be to call and preside over all student body and executive Council meetings.
- B. The President shall appoint student representatives to various positions on special committees as needed.

Section 2: Vice President

Eligibility

Any current member of the Junior or Senior class who has participated in N-Tech for at least one semester is eligible to run for Student Council Vice President. No individual may hold more than one office in Student Council

Duties

- A. In case of the absence of the President, the Vice President shall assume all the responsibilities of the President. This includes Student Council activities held any day of the week.
- B. The Vice President shall be the ex-officio member of special committees and shall oversee all special committees.
- C. The Vice President shall plan and coordinate Student Council elections.

Section 3: Secretary

Eligibility

Any current member of the Freshman, Sophomore, Junior or Senior class who has participated in N-Tech for at least one semester is eligible to run for Student Council Secretary. No individual may hold more than one office in Student Council.

Duties

- A. To take minutes of all regular and special meetings of the student body and student council.

- B. To carry on all necessary correspondence as directed by the president or student council advisor.
- C. To keep a scrapbook of all school activities and publications concerning the student council.
- D. To maintain the student body and student council files.
- E. To assist the president in making agendas for each meeting according to Robert's Rules of Order.
- F. Post minutes for student body and distribute minutes to student council members.
- G. The secretary has the power to appoint an additional correspondent secretary from the student council members if assistance is needed with correspondence or maintaining records.

Section 4: Treasurer

Eligibility

Any current member of the Freshman, Sophomore, Junior or Senior class who has participated in N-Tech for at least one semester is eligible to run for Student Council Treasurer. No individual may hold more than one office in Student Council.

Duties

- A. The treasurer will report on the financial state of the student council account.
- B. The treasurer will approve all student council expenditure forms.
- C. The treasurer will manage the student body's finances, with the aid of the N-Tech treasurer.

Section 5: Parliamentarian also called Sergeant at Arms

Eligibility

Any current member of the Freshman, Sophomore, Junior or Senior class who has participated in N-Tech for at least one semester is eligible to run for Student Council Parliamentarian. This candidate should have working knowledge of Robert's Rules of Order or be willing to learn Robert's Rules of Order. No individual may hold more than one office in Student Council.

Duties:

- A. To facilitate the use of parliamentary procedure at student council meetings.
- B. To periodically give workshops to the council on Parliamentary Procedure.

Section 6: Activities Chairman

Eligibility

Any current member of the Freshman, Sophomore, Junior or Senior class who has participated in N-Tech for at least one semester is eligible to run for Student Council Activities Chairman. No individual may hold more than one office in Student Council.

Duties

- A. The Activities Chairman shall play an integral part in the organization of all pep-assemblies.
- B. The Activities Chairman shall plan and coordinate Spirit weeks and other activities that promote school pride.
- C. The Activities chairman shall plan all summer activities and shall appoint committee chairman's for each summer event upon approval from the President and the Vice president.

Section 7: Class Representatives

Eligibility

One male and one female representative from each high school class shall be elected to serve on the Student Council. Any current high school student who has participated in N-Tech for at least one semester is eligible to run for Class Representative. No individual

may hold more than one office in Student Council.

Duties

- A. Representatives have the duty to represent their classes at Student Council.
- B. Representatives have the duty to report Student Council business back to their class.

Article V

Governing Body: Student Council

Section 1:

The legislative power of the student body is invested in the students, who shall operate meetings according to Robert's Rules of Order.

Section 2:

All members of the Student Council are subject to attendance rules at N-Tech. Any vacancy created due to two discipline notices, or unexcused absences, shall be filled as stated in Section 3 of Article VI of these By-Laws for any office except that of President which shall be filled according to Section 2A of Article IV of these By-Laws.

Section 3:

The membership of the student council shall include student body officers and class representatives. There will be two (2) elected representatives to the student council from each of the following classes: freshman, sophomore, junior, senior. However, all Student Council meeting will be open to spectators.

Section 4:

A quorum shall consist of two-third (2/3) of the voting members of the Student Council. A majority will be one more than half of the voting members present at any meeting.

Section 5:

The Council shall regulate the frequency of the Student Council meetings.

- 1 There will be a minimum of one meeting per month.

- 2 The president shall call special meetings, as the president deems necessary with the approval of the Student Council Advisor or the N-Tech director.
- 3 Four (4) or more of the Student Council members may petition the acting chairperson for a special meeting. When petitioned by four or more student council members, then the current chairperson must call a meeting for the upcoming week.

Article VI

Section 1:

Election Board

The purpose of the Election Board will be to run elections by:

- 1 Checking petitions
- 2 Organizing the election itself
- 3 Counting ballots
- 4 Taking care of other miscellaneous matters concerning the election.

A. Membership

The election board shall consist of five members of the student body; at least two of these shall be student council representatives. The student council president shall appoint this board though the student council will reserve the right to veto any appointment.

B. Powers

1. This board shall make all decisions concerning the elections, though they must follow the Student Council By-Laws. The election board will bring points of controversy to the Student Council for discussion and recommendations.
2. During the election, the election board governs the Student Body, which consists of eighth grade students, freshmen, sophomores, juniors and seniors.

C. Meetings

The election board shall meet before nominations are open to draw up petitions and to get their election procedure approved by the student council. These board members will do counts and recounts of the ballots until the election is ratified.

Section 2:

Student Council Representative Election

The student council representatives shall be nominated and elected in the ninth week of the spring semester.

Section 3:

Special Election

With the help of the Student Council Advisor, the N-Tech board shall appoint a replacement when any office is vacated during the school year.

Article VII

Veto Power and Impeachment

Section 1: Impeachment

Grounds for impeachment:

- a. Neglect duties
- b. Inability to hold office
- c. Poor attendance at N-Tech
- d. Poor attendance at Student Council meetings

Any of the above accusations and grounds for impeachment may be brought against any member of the student council by another student council member. Eighty percent (80%) of the members on the student council roster must attend the meeting before the impeachment proceedings can take place. If the accused is found in violation by two-thirds ($2/3$) vote of those present, he shall be removed and his office shall be filled according to Article VI, Section 3 of these By-Laws.

Section 2: Automatic Removal from Office

Each member will be allowed two unexcused absences from Student Council meetings for each N-Tech semester. Any member with more than two unexcused absences from Student Council meetings shall automatically be removed from office. Failure to prearrange an absence can result in an unexcused absence. The Council members can prearrange to miss Council meetings by having the Adult Sponsor complete their prearrange absence form.

Article VIII

Amendments

Section 1:

Any member of the student body may submit a written amendment to the By-Law committee of the Student Council. It

must have a two-thirds (2/3) majority of the Student Council vote to pass. If the amendment passes the council, but is not ratified by the student body, it is referred back to the By-Law committee to be revised and must again be passed by the Council as amended. Should it fail to be ratified the second time, it shall be abandoned.

Section 2:

Any proposed amendment that has passed the Council should be read and discussed before the student body at least one week before they will be asked to ratify it. The votes shall be tallied and a two-thirds (2/3) majority will be necessary to ratify the amendment.

Section 3:

The new By-Laws shall be brought before the student body for approval. The student body shall approve these By-Laws by a two-thirds (2/3) majority for them to become effective. The Student Body includes any student of the current freshman, sophomore, junior or senior class. Transition to the next grade shall happen annually on the date of N-Tech's high school graduation ceremony.

Article IX

Student Council Adult Advisors

Eligibility

In order to be eligible as an adult sponsor, the adult must have attended N-Tech at least one semester and must have the approval of the N-Tech Board. The adult must be registered to attend N-Tech for the upcoming year.

Section 1

After elections each spring, the first act of the members of the Student Council is to find two adult sponsors for the Student Council for the upcoming year.

Duties

- The advisor of the student council shall attend all Student council meetings and all Student Body meetings.
- At least one adult sponsor must be in attendance at every Student Council meeting and at every student body meeting.
- In the absence of one adult advisor, a parent of a Student Council officer can attend on behalf of the missing adult advisor.
- These advisors should maintain their own record of minutes of the meetings.

Article X

Terms of Office and Annual Transition between Council Members

The term of each Student Council office runs from May 1, after the election, until April 30 of the following year.

Between April 15th and April 30th of each year, the outgoing officer shall meet with the incoming officer to pass on the Office notebook and to educate them of the requirements and latest projects of this office.

These By-Laws were unanimously accepted on April 5th at 12 p.m. by all 34 students in attendance.

N-Tech Student Council Office Petition Form – Fall 2004

Student's Name: _____

Office Sought: _____

Street Address _____ City _____

State _____ Zip Code _____ E-mail Address _____

Home Phone Number _____ Age _____ Birth _____

_____ _____
Date _____ Grade _____

The following are signatures of two teachers whose classes I have participated in during the 2004/2005 school year at N-Tech and a signature of one adult who has known me for at least 2 years (all are individuals other than my parents/legal guardian) who believe I am a capable and worthy candidate for this position on the Student Council.

Teacher

Date

Teacher

Date

Adult

Date

Parent or Legal Guardian's signature granting
this student permission for participation in the
N-Tech Student Council.

Date

I have read and will abide by all the N-Tech Student Council by-laws. I also meet all of the eligibility requirements stated in the by-laws.

Student's Signature

Date